



High Performance Teams Remote Workforce

SEHG-SM-2555 · Business · approx. 6 min seat time · English · 100% online, self-paced

Accreditation & industry alignments: none verified on record — institutional accreditor mapping pending

COURSE DESCRIPTION

Sales & Marketing course covering high performance teams remote workforce. Self-paced lessons with applied exercises.

WHO THIS COURSE IS FOR

Working professionals, team leads, and career-changers who want practical, job-ready Business skills — no prior coursework required. Teams and organizations can enroll groups for consistent, measurable upskilling.

WHAT'S INCLUDED

- 1 clock hour(s) of self-paced online learning
- 12 course modules
- 6 instructional videos — 6 minutes of total video runtime
- This syllabus (PDF), downloadable for reference
- Official SEHG Certificate of Completion upon finishing the course
- Language editions: English · Español

Delivered 100% online and self-paced in the SEHG learning platform. This section lists the materials currently delivered for this course.

MODULE MAP

- **Module 1 — Introduction**
 - Course Objectives
- **Module 2 — Remote Workforce**
 - What is a Remote Workforce?
 - Types of Remote Workforce
 - Benefits of a Remote Workforce
 - Materials for Remote Workforce
- **Module 3 — High Performance Teams**
 - What is a High Performance Team?
 - Benefits of High-Performance Teams
 - Leadership for High Performance Team
 - Understanding Team Dynamics
- **Module 4 — Characteristics of High-Performance Teams**
 - Excellent Communication
 - Goal-Oriented
 - Flexibility
 - Committed
- **Module 5 — How to Create Teamwork**
 - Identify Group & Individual Responsibilities

- Give Permission to Take Action
- Build Relationships Between Team Members and Management
- Give Feedback
- **Module 6 — Types of Communication**
 - Virtual Team Meetings
 - Telephone Conferences
 - Email Communication
 - Intranet, Webpage, and Social Media Communication
- **Module 7 — Training Your Team**
 - Telecommute Training
 - Web-based Training
 - Peer Training
 - Training Assessment and Retraining
- **Module 8 — Managing the Team**
 - Tracking Team Performance
 - Counseling Employees
 - Positive Recognition for Employees
 - Training Never Stops!
- **Module 9 — Effective Team Meeting How-to**
 - Have a Clear Agenda
 - Use Screen Shots or References
 - Create a Safe Place
 - Team Meeting Don'ts
- **Module 10 — Keep a Happy and Motivated High-Performance Team**
 - Watch for Signs of Conflict or Unhappiness
 - Employee Feedback and Concerns
 - Give Opportunities for Additional Education
 - Impart Opportunities for Career Growth
- **Module 11 — “Don'ts” with High Performance Teams**
 - Don't Forget to Share Success
 - Don't Delay in Responding
 - Don't Assign Vague Responsibilities
 - Don't Lead as a Dictator
- **Module 12 — Assessment**

COMPLETION & CERTIFICATION

Completion-based: a certificate of completion is issued after all course videos have been viewed.
The certificate of completion is non-credit. This course does not currently carry academic credit or CEUs.

OFFICIAL SEHG CERTIFICATE

Graduates receive the official Synergy University Education Certificate of Completion — issued by the Office of the Registrar with a unique credential ID, shareable to LinkedIn and verifiable online.

Every certificate carries a unique credential ID — verify at:

SynergyEducation.AI/verify

SUPPORT, ACCESS & POLICIES

- Support: CEO@SynergyEducation.AI
- Accessibility: ADA/WCAG 2.1 AA-first delivery; accommodations available on request.
- Academic integrity and refund policies: per SEHG student handbook.

Enroll Today

Tuition per learner (Essentials tier) — enroll online with the course code below.

\$49 · SEHG-SM-2555 · SynergyEducation.AI

Also available: instructor-led workshop kits for teams — in-person training agendas, playbooks, and facilitator materials built on this course. Contact CEO@SynergyEducation.AI.