



Change Management

SEHG-WPE-2369 · Business · approx. 10 min seat time · English · 100% online, self-paced

Accreditation & industry alignments: none verified on record — institutional accreditor mapping pending

COURSE DESCRIPTION

Workplace Essentials course covering change management. Self-paced lessons with applied exercises.

WHO THIS COURSE IS FOR

Working professionals, team leads, and career-changers who want practical, job-ready Business skills — no prior coursework required. Teams and organizations can enroll groups for consistent, measurable upskilling.

WHAT'S INCLUDED

- 1 clock hour(s) of self-paced online learning
- 12 course modules
- 10 instructional videos — 10 minutes of total video runtime
- This syllabus (PDF), downloadable for reference
- Official SEHG Certificate of Completion upon finishing the course
- Language editions: English · Español

Delivered 100% online and self-paced in the SEHG learning platform. This section lists the materials currently delivered for this course.

MODULE MAP

- **Module 1 — Introduction**
 - Course Objectives
- **Module 2 — Preparing for Change**
 - Defining Your Strategy
 - Building the Team
- **Module 3 — Identifying the WIFM**
 - Factors that influence WIFM are: What's in it for Me?
 - Building Support
- **Module 4 — Understanding Change**
 - Influences on Change
 - Common Reactions to Change
 - Tools to Help the Change Process
- **Module 5 — Leading and Managing the Change**
 - Preparing and Planning
 - Delegating
 - Keep the Lines of Communication Open
 - Coping with Pushback
- **Module 6 — Gaining Support**
 - Gathering Data
 - Addressing Concerns and Issues

- Evaluating and Adapting
- **Module 7 — Making it All Worthwhile**
 - Leading Status Meetings
 - Celebrating Successes
 - Sharing the Results and Benefits
- **Module 8 — Using Appreciative Inquiry**
 - The Four Stages
 - The Purposes of Appreciative Inquiry
 - Examples and Case Studies
- **Module 9 — Bringing People to Your Side**
 - A Dash of Emotion
 - Plenty of Facts
- **Module 10 — Building Resiliency**
 - What is Resiliency?
 - Why is It Important?
 - Five Easy Steps for the Leader and the Individual
- **Module 11 — Building Flexibility**
 - What is Flexibility?
 - Why is it Important?
 - Five Easy Steps for the Leader and the Individual
- **Module 12 — Assessment**

COMPLETION & CERTIFICATION

Completion-based: a certificate of completion is issued after all course videos have been viewed.
The certificate of completion is non-credit. This course does not currently carry academic credit or CEUs.

OFFICIAL SEHG CERTIFICATE

Graduates receive the official Synergy University Education Certificate of Completion — issued by the Office of the Registrar with a unique credential ID, shareable to LinkedIn and verifiable online.

Every certificate carries a unique credential ID — verify at:

SynergyEducation.AI/verify

SUPPORT, ACCESS & POLICIES

- Support: CEO@SynergyEducation.AI
- Accessibility: ADA/WCAG 2.1 AA-first delivery; accommodations available on request.
- Academic integrity and refund policies: per SEHG student handbook.

Enroll Today

Tuition per learner (Essentials tier) — enroll online with the course code below.

\$49 · SEHG-WPE-2369 · SynergyEducation.AI

Also available: instructor-led workshop kits for teams — in-person training agendas, playbooks, and facilitator materials built on this course. Contact CEO@SynergyEducation.AI.