

SEHG IN-PERSON WORKSHOP SERIES

Project Management 7th Edition

Instructor-Led Workshop · Facilitator Kit

Complete facilitator kit for delivering the SEHG Project Management 7th Edition workshop on site — training manual, instructor guide, slides, icebreakers, quick-reference sheets, and completion certificates.

WHAT'S IN THIS KIT

01 · Training Manual (participant workbook)

02 · Instructor Guide (facilitator script & timings)

03 · Icebreakers & Activities

04 · Presentation Slides

05 · Quick Reference Sheets (takeaway)

06 · Certificate of Completion

SEHG-CD-7789 · IN-PERSON WORKSHOP KIT

synergyeducationholdings.com

Project Management 7th Edition

SYNERGY EDUCATION HOLDINGS GROUP · IN-PERSON WORKSHOP SERIES

About This Workshop

With the increasing demand for efficient project delivery, mastering the art of project management has become a critical skill for both businesses and individuals. Project management is the practice of planning, organizing, and managing resources to achieve specific goals and objectives, while adhering to the predefined project parameters. It provides control over the project lifecycle, from its initiation to its completion. Whether a business is planning a small-scale project or a large-scale initiative, effective project management is the key to ensuring success. The Project Management 7th Edition course will cover principles and techniques in accordance with the Project Management Body of Knowledge (PMBOK) 7th Edition, which is the globally recognized standard for project management best practices. Participants will gain an understanding of value delivery, project management principles, as well as performance domains that are important for final delivery outcomes. As the world continues to change with technology evolving and new organizations emerging, it's important to reconsider the global perspectives that are found within the PMBOK Guide.

Career Development course: Project Management 7th Edition.

Workshop Objectives

- Define projects and project management
- Explore the changes with the 7th edition and past editions
- Recognize the factors that contribute to a system for value delivery
- Identify the ethics that are most important for project management
- Explore the 12 Project Management Principles
- Identify the 8 Project Performance Domains

Format & Delivery

- Instructor-led session, delivered on site or SEHG-hosted
- Includes participant workbooks, activities, and takeaway reference sheets
- Every participant receives an SEHG Certificate of Completion
- Pairs with the SEHG online Project Management 7th Edition course for pre-work and reinforcement

Preparing & Delivering the Workshop

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Before the Workshop

- Review the Instructor Guide end to end — timings, scripts, and activity setup
- Print one Training Manual and one Quick Reference Sheet per participant
- Load the Presentation Slides and test the projector, audio, and clicker
- Choose 1–2 icebreakers from the kit that fit the group size and room
- Prepare blank Certificates of Completion for sign-off at close

Checking Out the Venue

- Adequate seating with clear sight lines to the facilitator and screen
- Projector compatibility, cables, and extension cords tested in advance
- Lighting that lets participants see you, their notes, and the screen
- Space for group activities, plus a table for handouts and materials

Closing the Session

- Recap the workshop objectives and each participant's key takeaway
- Distribute the Quick Reference Sheet as the on-the-job takeaway
- Present the SEHG Certificate of Completion to each participant
- Point participants at the paired SEHG online course for reinforcement

Book this workshop

Contact your SEHG program advisor to schedule this workshop for your team, or add it to any SEHG learning program as the in-person option.

SYNERGY EDUCATION HOLDINGS GROUP

Certificate of Completion

This certificate is proudly presented to

for successfully completing the SEHG in-person workshop

Project Management 7th Edition

Awarded this ____ day of _____, 20__

Facilitator Name & Title



Synergy Education Holdings Group